Title	Standing Committee on CLARIN Technical Centers (SCCTC): Minutes August 2013
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Standing Committee on CLARIN Technical Centers (SCCTC) Minutes August 2013

1   Action list (current)

Action	By whom	By when
Update centre assessment procedure application forms	Lene Offersgaard	September 1
Provide rough estimates on licenses (PUB, ACA, RES) for CLARIN-NL per centre.	Marc Kemps-Snijders	September 15
Produce document containing estimates on licenses	Dieter van Uytvanck	Asap
Send centre registry web form to BG, NO and FIN-CLARIN.	Arwin van der Zwan	Asap
Submit names for Taskforces	All centres	September 15

2   Meeting details

Committee members: Jan Hajič (JH), Krista Liin (KL), Lene Offersgaard (LO), Marie Hinrichs (MH), Matej Durco (MD), Marc Kemps-Snijders (MKS).
Absent committee members: Bulgaria, Dutch Language Union, Poland, Norway.
CLARIN ERIC Office: Arwin van der Zwan (AvdZ), Thorsten Trippel (TT)
Chair: Jan Hajič
Date and Time: 2013-08-22, 14:00–16:00 CEST
Location: Flash meeting

3   Welcome

The participants were welcomed by chair Jan Hajič.

4   Agenda

The following agenda was proposed and accepted:

- Agenda
- Approval minutes previous meeting
- Action list
- Status of the SPF Agreement signing
- Evaluation and update of the assessment procedure
- ACA/PUB/RES proportions at the centres.
- Update round of the state of the centres.
- Next meeting
- Any other business

5   Approval minutes previous meeting

The minutes were approved.

6   Concerning the action list

- AvdZ has sent a link to the centre registry web form to BG, NO and FIN-CLARIN.
- It is still possible to submit nominations for the taskforces.

For the assessment procedure see point 7 on the agenda. For proportion estimates see point 9.

7   Status of the SPF Agreement signing

At the time of the flash meeting the CLARIN ERIC Office had received signed SPF Agreements[1] from 5 of the 11 service providers: MPI, INL, Meertens, IDS and UTU. [Update 12/9: we now have signatures from 9 service providers: MPI, INL, Meertens, Huygens ING, IDS, BBAW, UTU, ATILF-CNRS and ICLTT. We still need signatures from UFAL and CSC. As Finland is not a member of CLARIN (yet), the signature for CSC poses some problems. This will be discussed at the next SCCTC meeting.]

8   Evaluation and update assessment procedure

LO, liaison between the SCCTC and the CAC, is currently discussing the assessment of the first round with two centres that have asked for feedback. Unfortunately, she has not been able to obtain all the relevant documents from the MPI. Suggestions for updating the assessment form can be sent to LO before August 28. JH would like to have the procedure running before the annual meeting in Prague. According to LO the application form should be ready by Sept 1. The centres will have to submit their applications by October 1, after which the CAC can start the assessment procedure. JH will send a message to the CAC asking them to start their work after October 1.

9   ACA/PUB/RES proportion at the centres

There will be a meeting of Dutch CLARIN centres on August 30. After that MKS will be able to provide more information concerning these proportions and forward this to DvU. Austria provided their estimates at the last flash meeting.

10 Status report of the centers

- Denmark is still busy with technical activities and is preparing to apply for the DSA.
- The German centres are busy with their application for extension of CLARIN-DE and the preparation of showcases for the annual meeting in Prague.
- Austria continues to set up a CLARIN centre in Vienna (which will be called the Austrian Centre for Digital Humanities[2]) and expects to be ready in time for the next assessment round.
- Estonia is still working on some technical issues.
- Czech Republic is preparing showcases for Prague. The Czech Chief Technician has used a mobility grant to go to Norway for installing DSpace. Legal problems with specific corpora seem to have been solved. Federated content search still needs some work.

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[1] Document CE-2013-0118a on http://www.clarin.eu/node/3758.
[2] For more information see: http://www.oeaw.ac.at/english/aktuell/press-releases/pressemeldungen/aktuelle-nachrichten-2013/minister-toechterle-und-oeaw-praesident-zeilinger-heben-oesterreichisches-zentrum-fuer-digitale-geisteswissenschaften-aus-der-taufe.html

- The Dutch CLARIN Centres are preparing for the next assessment round. Next week it will become clear which Dutch centres will be applying for certification in October. On the 11th of September CLARIAH, a collaboration between CLARIN-NL and DARIAH that is applying for funding this year, will organize a demonstration event.

11 Next meeting

AvdZ will send out a Doodle for the next meeting in September.

12 AoB

➢ MD has circulated a draft roadmap for the taskforce on metadata curation. Concerning the integration of existing formats, he has received positive feedback especially on TEI header issues.

➢ On September 30 there will be a preconference workshop in Rome about CLARIN and TEI.[3] There is still room for some presentations.

➢ There will be meeting on controlled vocabularies in CLARIN (OpenSkos, CLAVAS) led by Hennie Brugman during the DARIAH-EU VCC meeting on the 5th of September in Copenhagen.[4]

➢ LO asks how the work of the recently appointed CMDI and ISOcat coordinators relates to the task forces. JH argues that the task forces will report to the SCCTC, which will in turn inform the coordinators about their work.

➢ The organization of the documents of the taskforces will be discussed at the next SCCTC flash meeting.

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[3] http://www.clarin.eu/node/3829
[4] https://sites.google.com/site/3rddariahgeneralvccmeeting/home